

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION, INC.  
MONTHLY MEETING MINUTES**

**April 24, 2025**

**Mission Statement:** The CCCCF, Inc., is a non-profit 501(C)(3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

I. Call to Order and the Swearing in new board member(s): 6:02 pm

I.

II. *Swearing in of Marci Holder*

III.

II. Welcome

a. Moment of Silence

b. Pledge of Allegiance

IV.

III. Attendance/Quorum

c. Directors Present/Absent: FDiPiazza, RHolmes, CLizanich, SWarden, ERubio, LCalodney, JWade, GGuidash, MHolder

d. Quorum: Yes

e. Legal Counsel

f. Staff/Independent Consultants

V.

IV. Legal Notice

VI. Published on March 28, 2025(1)

V. Approval of Meeting Agenda

g. Changes or Modifications to Agenda (if any)

h. Poll / Disclosure of Conflicts of Interest (if any)

***Motion to Approve the Agenda with the Addition of the CASA and Grant Cycle 15 brought by GGuidash and a 2<sup>nd</sup> by Rholmes with the vote being 8 for and 0 against the Motion.***

VI. Public Comment

VII. (3 minutes for an individual; 5 minutes for organization/group representation)

VII. Executive Director's Report

VIII. Consent Agenda

i. Approval of December 12, 2024 Meeting Minutes (2)

j. March 2025 Statement of Financial Position (For Acceptance)(3)

k. March 2025 Statement of Activities (For Approval)

l. March 2025 Treasurer's Report (For Acceptance)

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- m. March 2025 Budget v. Actual (For Acceptance)
- n. March 2025 Check Register (For Acceptance)
- o. Authorization of Payments (For Approval)

**Motion to Approve the Consent Agenda brought by ERubio and a 2<sup>nd</sup> by SWarden with the vote being 8 for and 0 against the Motion.**

**IX. Unfinished**

- p. Set Retreat Dates- **June 12, 2025 at 9:30 am**

**VIII.**

**X. New Business**

- q. DRAFT Audit report (**Handout during meeting due to confidentiality**)
- r. Request to go back to Monthly Meetings and issue with rescheduling meetings (**4**)

**Motion to Approve returning to monthly meetings with the next meeting occurring on May 22, 2025 a brought by FDiPiazza and a 2<sup>nd</sup> by SWarden with the vote being 8 for and 0 against the Motion.**

- s. Whistleblower Policy (**5**)

**Motion to Approve the whistleblower complaint reporting Policy with the changes outlined to Jennifer brought by ERubio and a 2<sup>nd</sup> by SWarden with the vote being 8 for and 0 against the Motion.**

- t. Engagement Letter for Tabitha (**6**)

**Motion to Approve the Engagement Letter with the increase in fees brought by SWarden and a 2<sup>nd</sup> by RHolmes with the vote being 8 for and 0 against the Motion.**

- u. Mariner ACH Payments and Policy Change (**7**)

**Motion to Approve the Mariner ACH payments and the Expenditure Policy Change a brought by RHolmes and a 2<sup>nd</sup> by SWarden with the vote being 8 for and 0 against the Motion.**

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- v. Invoice for Auditor (8)

*Motion to Approve the Invoice for the Auditors meetings a brought by ERubio and a 2<sup>nd</sup> by GGuidash with the vote being 8 for and 0 against the Motion.*

- w. 990 Review and approval (9)

*Motion to Approve the 990 as presented a brought by ERubio and a 2<sup>nd</sup> by RHolmes with the vote being 8 for and 0 against the Motion.*

**XI. Committee Reports**

**x. Investment Committee**

- i. December 2024 Schwab Statement (10)
- ii. January 2025 Schwab Statement (11)
- iii. February 2025 Schwab Statement (12)
- iv. March 2025 Schwab Statement (13)

*MTRingali spoke on behalf of the Investment committee regarding the BHess and the current situation with our Investment Account.*

*Motion to Approve the December 2024, January 2025, February 2025, March 2025 brought by ERubio with a 2<sup>nd</sup> by*

*Motion to sell BND and transfer funds in the approximate amount of \$50,000 brought by ERubio and a 2<sup>nd</sup> by FDiPiazza with the vote being 8 for and 0 against the Motion.*

- v. Ratification of the October 2024 Sells and Transfers to Cadence (14)

*Motion to Ratify the sale and or transfer of funds as outlines in attachment 14 and attachment 15 brought by ERubio and a 2<sup>nd</sup> by SWarden with the vote being 8 for and 0 against the Motion.*

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- vi. Ratification of the February 4, 2025 Transfer to Cadence (15)

y. Grants Committee

- vii. 6- Month Reports (DropBox)

*Motion to approve the 6 month reports by ERubio and a 2<sup>nd</sup> by GGuidash with the vote being 8 for and 0 against the Motion.*

viii. Casa Request-

*Motion to approve the 1 year extension to CASA brought by ERubio and a 2<sup>nd</sup> by GGuidash with the vote being 8 for and 0 against the Motion.*

ix. Grant Cycle 15-

*Motion to approve the Recommendations of the Grants Committee as outlined in the Grant Cycle 15 Recommendation Spreadsheet with the exception of United Way and The Doctors Free Clinic brought by FDiPiazza and a 2<sup>nd</sup> by LCalodney with the vote being 8 for and 0 against the Motion.*

*Motion to approve the Recommendations of the Grants Committee as outlined in the Grant Cycle 15 for the Doctor's Free Clinic by SWarden and a 2<sup>nd</sup> by RHolmes with the vote being 7 for and 0 against the Motion.*

*Motion to approve the Recommendations of the Grants Committee as outlined in the Grant Cycle 15 for the United Way by RHolmes and a 2<sup>nd</sup> by FDiPiazza with the vote being 7 for and 0 against the Motion.*

z. Personnel Committee

aa. Audit Committee

XII. Legal Counsel

IX.

XIII. Public Comment

- X. (3 minutes for an individual; 5 minutes for organization/group representation)

XIV. Next Meeting Dates

- ab. Regular Meeting of the Board, May 22, 2025  
ac. Grants Committee TBD  
ad. Investment Committee June 16, 2025  
ae. Personnel Committee TDB September 2025

XV. Adjourn

*Motion to Adjourn brought by GGuidash with a 2<sup>nd</sup> by LCalodney and the vote*

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**being 8 for and 0 against the Motion.**

XI.

XII.