

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION, INC.
MONTHLY MEETING AGENDA
December 12, 2024

Mission Statement: The CCCCF, Inc., is a non-profit 501(C)(3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

- I. Call to Order 6:00 pm
 - I.
- II. Welcome
 - a. Moment of Silence
 - b. Pledge of Allegiance
 - II.
- III. Attendance/Quorum
 - c. Directors Present/Absent: FDiPiazza, RHolmes, CLizanich, PThomas, SWarden, ERubio, JWade, LCalodney
 - d. Quorum: Yes
 - e. Legal Counsel: JRey
 - f. Staff/Independent Consultants: CBarton
 - III.
- IV. Legal Notice
 - IV. Published on October 31, 2024 (1)
- V. Approval of Meeting Agenda
 - g. Changes or Modifications to Agenda (if any):
 - i. Addition of Nami Request under new business X.f.
 - ii. Addition of Frank DiPiazza Swearing in after Public Comment
 - iii. Addition of Fund Raising Job Expansion
 - iv. Addition of Adjustment to Schedule from April 10 and 11, 2025 to April 17 and 18, 2025 under Grants Committee
 - v. Clerk's Office Invoice under consent agenda
 - Motion to approve the Agenda with Additions brought by ERubio with a 2nd by CLizanich and the vote being 7 (Frank has not been sworn in yet) for and 0 against the Motion.
 - h. Poll / Disclosure of Conflicts of Interest (if any): None
- VI. Public Comment
 - V. (3 minutes for an individual; 5 minutes for organization/group representation)
- VII. Executive Director's Report

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- i. *Meeting with the Clerk's office- Will be presenting Final Audit Report at the February meeting.*
- j. *Meeting with Cindi from Nami and she will be requesting a sponsorship later in the meeting.*
- k. *Completed the 120-day site visits and everything is in compliance.*
- l. *Chamber of commerce Luncheon- Huge success*

VIII. Consent Agenda

- m. Approval of October 23, 2024 Meeting Minutes (2)
- n. November 2024 Statement of Financial Position (For Acceptance) (3)
- o. November 2024 Statement of Activities (For Approval)
- p. November 2024 Treasurer's Report (For Acceptance)
- q. November 2024 Budget v. Actual (For Acceptance)
- r. November 2024 Check Register (For Acceptance)
- s. Authorization of Payments (For Approval)

Motion to Approve the Consent Agenda VIII a-g brought by ERubio with a 2nd by SWarden and the vote being 8 for and 0 against the Motion.

IX. Unfinished

- t. Executive Directors Evaluation and Personnel Committee Report (4)

Motion to increase the salary of the Executive Director to \$61,200 with a Budget Amendment to allow for this matter brought by ERubio with a 2nd by CLizanich with the vote being 8 for and 0 against the Motion.

- u. Ratification of Investment Account Transfers approved at the October Meeting.
(5)

Motion to Ratify the October 24, 2024 sell of VGSH in the amount of \$8,955.19; the sell of VCSH in the amount of \$5,975.40; the sell of RSP in the amount of \$5,365.20; the sell of VOO in the amount of \$4,787.92; the sell of VXUS in the amount of \$9,991.05; the sell of VIOO in the amount of \$4,984.20; and the sell of VOO in the amount of \$10,102.97 along with the transfer from the Investment Account to the Operations Account brought by ERubio with a 2nd by SWarden and the vote being 8 for and 0 against the Motion.

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Motion to Ratify the December 2, 2024 sell of VCSH in the amount of \$44,805.09 and VGSH in the amount of \$44,979.49 brought by ERubio with a 2nd by SWarden and the vote being 8 for and 0 against the Motion.

X. VI.

New Business

v. Retreat Request

w. Request to Transition Audit Committee to an Ad Hoc committee

x. Online Application and Reports Review- Additional time of two billable hours

Motion to accept the Online Application and Reports and require the electronic submission while approving the 2 hours of billable time in the amount of \$200 along with any applicable budget amendments of these documents from here forward brought by ERubio with a 2nd by SWarden and the vote being 8 for and 0 against the Motion.

y. Amendment to Final Proposed Budget (6)

Motion to approve the Amendment to the Final Proposed Budget brought by ERubio with a 2nd by SWarden and the vote being 8 for and 0 against the Motion.

z. Gulf Coast Manatees Homeschool Group Request (7)

Motion to deny the request brought by the Gulf Coast Manatees Homeschool Group brought by LCalodney with a 2nd by ERubio and the vote being 8 for and 0 against the Motion.

aa. Nami Request:

Motion to approve the \$5,000 sponsorship request from Nami brought by LCalodney with a 2nd by ERubio and the vote being 7 (FDiPiazza is recused from this vote as he is a member of the Nami board) for and 0 against the Motion.

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XI. Committee Reports

ab. Investment Committee

vi. October 2024 Schwab Statement **(8)**

vii. November 2024 Schwab Statement **(9)**

Motion to Accept the Investment Committee Reports brought by RHolmes with a 2nd by CLizanich and the vote being 8 for and 0 against the Motion.

ac. Grants Committee

viii. 120-day Site Visits **(10)**

Motion to approve the 120-day site visits and check distributions brought by ERubio with a 2nd by and the vote being 8 for and 0 against the Motion.

Motion to approve the schedule change from April 10 and 11 to the 17 and 18 brought by SWarden with a 2nd by CLizanich and the vote being 8 for and 0 against the Motion.

ad. Personnel Committee

ae. Audit Committee

XII. Legal Counsel: Reviewed the Whistleblower policy with the board and the general consensus is that Jennifer should receive these matters. Jennifer will amend the proposed Policy accordingly.

VII.

XIII. Public Comment

VIII(3 minutes for an individual; 5 minutes for organization/group representation)

XIV. Next Meeting Dates

af. Regular Meeting of the Board, February 27, 2025

ag. Grants Committee- January 23, 2025 Meet and Greet for Grant Cycle 15

ah. Investment Committee TBD January 2025

ai. Personnel Committee TDB October 2025

XV. Adjourn: 7:26 pm

IX.

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X.