

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

INVESTMENT COMMITTEE MEETING MINUTES

January 16, 2020

Call to Order: : Investment Committee meeting called to order at 6:00 PM by WDixon at 6 pm in Administration Conference room of the Florida Department of Health – Citrus Building, Lecanto, FL.

Moment of Silence: deferred

Pledge of Allegiance: deferred

Attendance: ERubio, SLong, WDixon, CMcClure

Legal Notice: January 8, 2020 and Posted on CCCCFC Website

Approval of Agenda: Motion (SLong) second (Rubio) with unanimous voiced 2 to 0 vote.

Public Comment: No Public Comment.

Minutes of Previous Meeting: Motion by SLong second ERubio to approve October 17, 2019 meeting minutes with unanimous voiced 3 to 0 vote.

Unfinished / New Business:

1. Evaluation and selection of Investment advisors for presentation to Board of Directors: AndCo., Iron, and Boston. (see figure)
 - a. AndCo: Currently serviced by Salem Trust which WDixon reported will be terminated and replaced if AndCo. is selected. WDixon presented that the fee of \$19,000 is fixed as an annual rate which calculates to be substantially less in comparison over a long-term analysis of cost. ERubio commented that we currently pay a flat fee of \$6,000 to trade.
 - b. Iron: Currently serviced by TD Ameritrade and Schwab. Annual fee is \$15,000. SLong commented that Iron is more proactive in transactions whereas AndCo is more suggestive of such. ERubio countered that all actions of trade are discretionary regardless of firm and must adhere within the boundaries set forth in the Investment Policy.
 - c. Boston: Currently services by Fidelity. Annual fee is \$70,000.
 - i. Continued discussion on investment advisors. ERubio commented that a monthly statement reflecting the cost of all transactions is required. WDixon responded that he will investigate the transaction fees, if any, with TD Ameritrade. SLong stated that Iron's Annual fee is lower than AndCo but anticipates a significant increase as the account value grows. Whereas AndCo provides a flat annual fee

that will not change and is therefore more favorable. SLong questioned if the listed advisors will make recommendations in addition to the ETF, analysis, and research for selection of trade funds so that the Investment Committee will not have to. WDixon responded yes. If selected, AndCo. would present the suggested allocation range (see figure) to the Board for approval. WDixon suggested TD Ameritrade as the custodian if AndCo is selected. ERubio recalled the prudence requirements per the Auditor that are set forth by the State of Florida. SLong reported a fixed percentage withdrawal is the continued recommendation for funding of the Board for the future year, at the discretion of the Board. A motion by SLong to accept the AndCo. Amendment to the Existing Change of Service Request Quote, seconded by ERubio. Unanimous 3-0.

2. SLong commented that a 30 days' notice is required by Salem Trust, however we can begin to establish the account with TD Ameritrade.
3. Investment Policy: WDixon reported that the Investment Policy language was changed at the Board meeting, making the quorum acceptable for a smaller committee attendance. ERubio reported that the Investment Policy will need to be changed to reflect a suggested investment strategy, but AndCo is the author of the investment policy so we need to submit the language to AndCo for a new draft of the policy for approval. ERubio stated the last meeting updates, the 80/20 rule including capital gains, and the April 2019 By-Law Amendment need sent to AndCo to update the policy.

Next Meeting: Tentatively set for Thursday, February 20th at 6 PM in the Administration Conference room of the Florida Department of Health – Citrus Building, Lecanto, FL.

Adjournment: Motion to adjourn was made at 6:53 pm by ERubio, second SLong. Vote 3-0