

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

BOARD MEETING Minutes Rev. 1

August 26, 2021

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order: 6:00 pm

Welcome: Led by Chair DRyan

Moment of Silence: Observed

Pledge of Allegiance: Led by HDavis

Meeting Requirements:

- a. Directors roll call: DRessler, HDavis, DRyan, ERubio, SWarden, WDixon, PThomas, LCalodney, RHolmes (arrived at 6:22 p.m.)
- b. Confirm Quorum: Yes-8
- c. Legal Notice: Published August 15, 2021

Approval of Meeting Agenda: Motion to approve the agenda with deletion of VIII and addition of IX(b) by WDixon, 2nd by ERubio, 8-0. Unanimous.

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation)

Brad Hess representing AndCo. presented the year end report for the Investment Funds.

Consent Agenda:

- a. Corrections or Approval of the minutes-The July minutes were not available and will be submitted at the September meeting for approval.
- b. July 2021 Statement of Financial position-accepted
- c. July 2021 Statement of Activities
- d. July 2021 Treasurer's Report
- e. July 2021 BvA Report
- f. August Check Register
- g. Authorization of Payments

Motion to approve consent agenda items a through g, to accept the financial report as presented, and to authorize payments of invoices as presented made by HDavis, 2nd by ERubio, vote 8-0. Unanimous.

Unfinished: NONE

New Business:

- a. FY 2021-2022 Draft/Preliminary Budget was discussed. Quotes needed for the rental spaces available for the office. Increase the line item “facilities” to \$1000.
 - ERubio referenced the participation of CCCC in the community health assessment, and the need for including a figure in the budget as a line item. He stated that he doesn’t know how much it will cost yet they are still waiting on proposals, but the previous assessment cost approximately \$35,000. JRey suggested a grant line item or special allocation. ERubio proposes that CCCC submit an RFP.
 - The Investment Audit needs to be added as a line item.
 - Discussion and input only, no vote or action on the preliminary budget

Standing Committee Reports:

- a. Investment Committee:
 1. Monthly Performance Report – Brad Hess presented. Motion to approve by WDixon, 2nd by LCalodney, vote 8-0. Unanimous.
- b. Grants Committee:
 1. Grant Cycle 11 schedule presented. Motion to approve by DRessler, 2nd by WDixon, vote 8-0. Unanimous.
- c. Personnel Committee: No report.
- d. Audit Committee: No report.
- e. Bylaws Committee: No report, draft minutes were presented.

Motion to accept committee reports as presented made by WDixon, 2nd by ERubio, vote 8-0. Unanimous.

Attorney Report: none

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation)

- a. Dr. Wallis commented on the efficient use of time and excellent job on investments and bylaw committees. He further commented that it is difficult to obtain unanimous approval of full bylaws. He stated that the Executive Director’s absence from this meeting needs be addressed by Personnel Committee. He supported ERubio’s efforts for a health assessment, with specific reference to Covid.

Next Meeting/s:

- a. Regular Meeting of the Board: September 23, at 6:00 p.m. at the LGC, room 166
- b. Grants Committee Meeting: TBD
- c. Investment Committee Meeting: September TBD
- d. Personnel Committee Meeting: NONE

e. Audit Committee Meeting: TBD

Meeting Adjournment: Motion to adjourn at 7:27pm