

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION  
MONTHLY MEETING MINUTES  
August 25, 2022**

**CCCCF Mission Statement:** The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

**I. Call to Order: 6:04 pm**

**II. Welcome**

- a. Moment of Silence
- b. Pledge of Allegiance

**III. Attendance/Quorum:**

- a. Director's roll call: HDavis, DRyan, SWarden, Erubio, LCalodney, PThomas
- b. Quorum: Yes
- c. Legal Counsel: JRey by Phone
- d. Staff/ Independent Consultants: CBarton

**IV. Legal Notice:** Published August 11, 2022 (1)

**V. Approval of Meeting Agenda:**

- a. Changes or Modifications to Agenda (if any):

*Add Grant Funding Policy under number 5, Add Budget Proposal under number 6, and Add WellFlorida Contract under number 7*

**Motion to Accept the Agenda with Modifications brought by HDavis and a 2<sup>nd</sup> by PThomas with the vote being 6 for and 0 against the Motion.**

- b. Poll/Disclosure of Conflicts of Interest (if any):

**VI. Public Comment (3 minutes for an individual; 5 minutes for an organization/group representation) Dr. Rueben spoke regarding his clinic "Connections"**

**VII. Consent Agenda (2)**

- a. Board of Directors Meeting Minutes July 28, 2022
- b. July 2022 Statement of Financial Position (For Acceptance)
- c. July 2022 Statement of Activities (For Approval)
- d. July 2022 Treasurer's Report (For Acceptance)
- e. July 2022 Budget v. Actual (For Acceptance)
- f. July 2022 Check Register (For Acceptance)
- g. Authorization of Payments (For Approval)

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**Motion to Accept the Consent Agenda with Modifications brought by PThomas and a 2<sup>nd</sup> by HDavis with the vote being 6 for and 0 against the Motion.**

**VIII. STAFF RECOMMENDATION:**

**IX. Unfinished**

- a. Record Retention, Management, and Destruction Policy Redline **(3)**

**Motion to Accept the Redline Changes to the Record Retention Management and Destruction Redline brought by HDavis with a 2<sup>nd</sup> by SWarden and the vote being 6 for and 0 against the Motion.**

- b. Request for Resolution Authorizing Transfer of Funds for the 120 Day Review Checks and for the 2021 Audit.

**Motion to authorize Dr. Dixon to move \$57,726.25 from the Investment account to the Checking Account brought by HDavis and a 2<sup>nd</sup> by PThomas with the vote being 6 for and 0 against the Motion.**

- c. Grant Application Fillable Online Form Proposal

*HDavis informed CBarton of the best way to word this form.*

- d. Hospital Board ByLaws Committee Update

**X. New Business**

- a. Proposed Budget

**XI. Committee Items and Reports:**

- a. Investment Committee **(4)**  
b. Grants Committee **(5)**

**Motion to Accept the Redline changes for the Grant Funding Policy brought by PThomas with a 2<sup>nd</sup> by ERubio and the vote being 6 for and 0 against the Motion.**

- c. Bylaws Committee

**XII. Legal Counsel**

**XIII. Public Comment (3 minutes for an individual; 5 minutes for an organization/group representation)**

**XIV. Next Meeting Dates:**

- a. Regular Meeting of the Board September 22, 2022  
b. Grants Committee TBD

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- c. Investment Committee TBD
- d. Bylaws Committee September 22, 2022

**XV. Adjourn: 6:53 pm**