

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MEETING MINUTES

December 15, 2016

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order Meeting called to order by President Gudis at 6:00pm, meeting held in Room 166 of the LGB in Lecanto, FL

Moment of Silence: observed

Pledge of Allegiance observed

Welcome: President Gudis welcomed all to the Board and members of the public

Attendance/Quorum: see attendance records

- a. Directors present : 8 sworn; BOCC representative and 1 previously elected Director; 2 Directors absent
** Legal position: elected public representatives from the Nov, 2016 election may participate in all discussions at this meeting , but may not vote until sworn into office; which will occur after SOE certifies the Election Results
- b. Legal Counsel: present
- c. Independent Consultant: none
- d. Public: 4
- e. Media: 1
- f. Quorum: present

Legal Notice: see attached

Administration of Oath: Oath administered by Pres Hinkle for swearing in for Sondra Moylan and BOCC- Commissioner Jeff Kinnard.

Directors as Officers: Attorney Rey explained the By-Laws amendment for latitude of officer rotation. Previous meeting for officer change was for Commissioner Carnahan to be VP and Director Ressler to remain as Sec- Treasurer. Discussion with all questions answered.

Motion (PDesai) second (KHinkle) to continue with previous acceptance of rotation for BOCC Representative to be VP and CCHB Representative to be Secretary Treasurer. Unanimous voiced approval. 9 to 0

Approval of Meeting Agenda: Motion (KHinkle) second (PDesai) with unanimous voiced vote to approve agenda as presented. Vote 9 to 0

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation) Nature Coast Ministries wished all Merry Christmas

Minutes of November 17, 2016 meeting Approval: Motion(KHinkle) second (JWallis) with unanimous approval to approve minutes as presented Vote 9 to 0

Treasurer's Report:

Invoices for expenditure to CCHB for \$61.60 (reimbursements for public legal notices) payment to Hogan Law Firm for legal services rendered (\$2215) payment to Wells Business Solutions (\$500) for services rendered, and payment to Nature Coast Web Design (\$100) for services rendered. Reimbursement of \$10.00 to NCRC for check inadvertently deposited to CCCC, Inc account. **Motion (KHinkle) second (PDesai) with unanimous approval to pay Invoices as presented. Vote 9 to 0.**

Financial Report including Balance Sheet information with Revenue and Expenditure totals presented. **Motion (PDesai) second (TRubio) with unanimous approval to accept report as presented. Vote 9 to 0**

Unfinished / New Business:

- 1- Status of amendments to Articles of Incorporation. CCHB approval; CCHB approved content changes and await organizational restoration to original document prior to signatures being completed.
- 2- Status of Amended and Restated By Laws CCHB approval; CCHB approved content Changes and await organizational restoration to original document prior to signatures being completed
3. Committee Assignments/Appointments :
Investment Committee: Director Rubio presented Sally Long; Investment experience with private local company. He offers committee recommendation to appoint Ms Long to the Investment Company. Pres Gudis acknowledged recommendation and offered voiced support. The recommendation was accepted; Ms Long was welcomed to the "team" Director Rubio asked that Attorney Rey provide "sunshine law" update to Investment Committee members. Such will be prior to a future meeting.

Grants Committee: Pres Gudis read a letter he received from Director Diaz-Fonseca. Director Diaz Fonseca offered in print her position on the Grants Committee efforts over the past few years, the status of the Committee and the Grant progress at this time, her offer to resign her position if such the desire of the Board, and her desire to add one Director to the Grants Committee. Grants Committee recommendation announced to be Director Moylan. Pres Gudis accepted the committee recommendation for committee Membership. Members (Director Hinkle, Director Ressler, and Pres Gudis) expressed full support for Director Diaz-Fonseca defining her as a professional, effective board member , and Grant Committee chair. **Motion (JKinnard) second (KHinkle) with unanimous voiced support for Director Diaz-Fonseca to remain as Grants Committee Chair.**

Standing Committee Reports:

- a. Compensation/Personnel: none
- b. Audit : none
- c. Investment: Director Rubio provided report of recent Committee meeting. Offered that some of the bidders had posed questions relative to the RFP. **Motion (TRubio) second (KHinkle) in collaboration with Attorney Rey has the approval to respond to RFP questions, with reporting of such at next Board meeting Unanimous voiced Vote. 9 to 0**
- d. Grants: Director Ressler, in the absence of Committee Chair Diaz-Fonseca, provided update of review of the Grant Agreement, Acceptance or Denial Letter for applicant Letter of Inquiry, and Acceptance or Denial Letter for approval of Grant application. Discussion included acceptance of the Grant Agreement with suggested modifications to a few of the Letters. Directors suggested revisions be offered to Committee for reconsideration and final Board approval at January 2017 meeting. See attached recommendations for Letter changes.

Ad Hoc Committee Reports:

- a. Bylaws Committee – Committee Chair, Director Wallis. Director Wallis offered some Comments in response to Citizens Letter to the Editor and a recent media Editorial. Pres Gudis shared his feelings of the necessity to public clarify many of the citizen’s comments and an overview of the CCCC, Inc history and current status. Primary reason for such is to ensure that the *facts* are offered to the Community. Pres Gudis asked for approval to meet with Attorney Rey to complete a response and subsequently send to local media for publication. **Motion (DRessler) second (SMoylan) with unanimous voiced vote for Pres Gudis in collaboration with Attorney Rey to compose response and send forth to media; timely. Vote 9 to 0**
- b. Communication Committee – none at this time
- c. Finance Committee- no report

Legal Update: Attorney Rey provided an update on her current CCCC, Inc. projects.

Public Comment: (guidelines as listed above) Mr. Tringale voiced support of CCCC, Inc.

Meeting Adjournment Motion (JWallis) second (PDesai) with unanimous approval at 7:13pm Vote 9 to 0

Next Meeting: Board meeting: January 26, 6:00pm , LGB, Room 166

By-Laws Committee: TBD

Grants Committee: 5pm, January 26, room 166, LGB

Investment Committee: 5pm, Grants Committee ,Bid Opening, Room 166, LGB

Other Committee(s):

Jan 26, 2017

Approval Date:

Debbie Ressler

CCCC, Inc Pres or Secretary