

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MEETING Minutes

February 28, 2019

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order 6:00pm

Moment of Silence: Observed

Pledge of Allegiance: Led by President SD-Fonseca

Welcome:

Attendance/Quorum:

- a. Directors present: 8
- b. Legal Counsel: 1
- c. Independent Consultant: 1
- d. Public: 9
- e. Media: none
- f. Quorum: yes

Legal Notice: Published January 13th 2019

Approval of Meeting Agenda: Motion JTSmith 2nd DRyan

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation) JWallis representing himself spoke with ex-directors and they believe Grants Committee needs some help in granting funds. Asking President SD-Fonseca to address ex-directors to assist in helping with granting funds upstairs after this meeting. Inviting Jrey at no charge and Vice President JTSmith to speak as well.

SD-Fonseca – we have put in place a lot of changes to the grants. We have a committee chair for Communications Committee and I think everyone will be very happy with the changes.

DRessler – will that comply with Sunshine Law?

JTSmith – has prior engagement after tonights meeting and cannot attend but will try at a later date.

Minutes Approval: Motion Kdemaio 2nd DRyan

Jan. 24th 2019

New Business

- a. Oath & distribution of certificates to past board members – PFitzpatrick sworn in.
Certificates distributed to past board members:
 - Debbie Ressler
 - Sondra Moylan
 - Dr. Vernon Lawter
 - Dr. Oliver Savilla
 - Dr. Jeff Wallis
 - Jeff Kinnard
 - Ken Hinkle
 - Mike Gudis
 - John Grace
 - Dr. P Desai
 - Comm. Scott Carnahan
- b. Discussion on Compliancy Audit – 4CF request for documents attachment lists who needs to provide what to the clerk of court for the audit.

Treasurer's Report: No Report – Bank resolution must be signed with new officers prior to new officers obtaining information.

- a. Invoices:
- b. Financial Report:
- c. Other:
 - Dressler Motion to have onloine access only status for \$25 or less 2nd
 - PFitzpatrick all in favor

JTSmith left the meeting but we still have a quorum.

Unfinished Old Business:

- a. Term Limits and Appointments Compensation/Personnel Committee Chair appointed PFitzpatrick and he agreed.
 - Bylaws states – hospital board appointee rotates and our Bylaws do not reflect the rotation. Clear calculation of term of HB or could remove term limit for the HB.
 - Dressler – HB did not meet in February. Their next meeting they will vote on bylaws.
- AMohammadbhoy arrived at 6:36pm
- b. Staff RFP – ERubio reported - committee met Feb. 7th discussions were what are pitfalls. There are many. RFP had zero results. Tabith Wells stated at some point that her organizaiton can provide these services.
 - SD-Fonseca – RFP was very lengthy.
 - ERubio – It was the pleasure of the board to have a contracted worker.
 - ERubio announced he resigned as chair of the ad hoc committee.

SD-Fonseca – target RFP to PT position – but I think we need another committee to do this. PFitzpatrick owned his own business he can assist us in this process.

PFitzpatrick agreed to take on this responsibility. Secretary will forward all RFP docs to PFitzpatrick and minutes from ad hoc committee meetings.

Standing Committee Reports:

- a. Investment Committee: (attachment) Report as of Dec. 31st presented by Brad Hess
- b. Grant Committee: 6th Grant Cycle amendment
 - a. Review grant documents Motion to approve changes to the grant documents moved DRyan 2nd Amohammadbhoy all in favor

Ad Hoc Committee Reports:

- a. Communication Committee: David Ryan reported – reviewed we design did not find any issues other than ADA compliance.

Legal Update:

- a. Report from Jennifer C. Rey, Esq.
 - i. Banking Resolution

Ethics opinion by Department of Health will be sent to board members & Clerk. There is no conflict. Mr. Rubio does not have to recuse himself when the DOH request grant because there is not punitive gain for Mr. Rubio.

Certificate of Proof of Ethics training may be emailed to attorney and HB rotating members must complete training.

Group Picture

Public Comment: (guidelines as listed above)

Sondra Moylan – I have a problem with Presidents of the Foundation board being the chair of the Grants Committee. This is a conflict.

Ken Hinkle – Admin RFP lists JWallis and KHinkle and that should be removed. RFP is very complicated Foundation Board should look into Tabitha Wells again for Administrative Services.

Welcome new members you are here for the betterment of this community.

There should be access to actual grant application. Maybe suggest ask a previous grantor.

Erubio – Recommend they request a copy of the grant application we are a public committee.

Next Meeting:

- a. Anticipated # of Attendees 8
- b. March 28th 2019 6pm at the Lecanto Government Building Rm 166

Meeting Adjournment 7:30pm motion KDMAio 2nd DRessler all in favor

Investment Committee Meeting: Thursday, March 21st, 2019 6pm Citrus County Health Dept.
Grants Committee Meeting: Monday April 22nd 2019 Letter of Inquiry Review at the College of
Central Florida Citrus Campus, Conference and Learning Center C4 Room 105 at 6:00 pm.