

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION
MONTHLY MEETING MINUTES**

January 26, 2023

CCCF Mission Statement: The CCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

I. Call to Order: 6:00 pm

II. Welcome

- a. Moment of Silence
- b. Pledge of Allegiance

III. Attendance/Quorum:

- a. Director's roll call: *MFallows, WDixon, HDavis, SWarden, MTringali, ERubio, PThomas*
- b. Quorum: *Yes*
- c. Legal Counsel: *JRey*
- d. Staff/ Independent Consultants: *CBarton*

IV. Legal Notice: Published January 5, 2023 (1)

V. Approval of Meeting Agenda:

- a. Changes or Modifications to Agenda (if any):
- b. Poll/Disclosure of Conflicts of Interest (if any):

Motion to Approve the Agenda brought by ERubio with a 2nd by WDixon and the vote being 7 for and 0 against the Motion.

VI. Public Comment (3 minutes for an individual; 5 minutes for an organization/ group representation)

VII. Consent Agenda

- a. Board of Directors Meeting Minutes December 15, 2022 (2)
- b. December 2022 Statement of Financial Position (For Acceptance)
- c. December 2022 Statement of Activities (For Approval)
- d. December 2022 Treasurer's Report (For Acceptance)
- e. December 2022 Budget v. Actual (For Acceptance)
- f. December 2022 Check Register (For Acceptance)
- g. Authorization of Payments (For Approval)

Motion to Approve the Consent Agenda brought by WDixon with a 2nd by MTringali and the vote being 7 for and 0 against the Motion.

VIII. Unfinished

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IX. New Business

- a. School of Environmental Science Request (3)

Motion to deny the School of Environmental Science Request brought by WDixon with a 2nd brought by PThomas and the vote being 7 for and 0 against the Motion.

- b. Quarterly Budget Review

Motion to retain \$85,000 for the upcoming quarter to include \$24,000 for the CHA Invoice, the remaining 25% of the Cycle 12 Grants (\$56,700), and the upcoming Operations budget brought by PThomas with a 2nd by ERubio and the vote being 7 for and 0 against the Motion.

XI. Committee Items and Reports:

- a. Investment Committee
a. TD Ameritrade Report (4)
b. Quarterly Report (5)

Motion to permit the Investment Committee Chair to allocate \$60,000 from cash to Real Estate Portfolio brought by PThomas with a 2nd brought by SWarden and the vote being 7 for and 0 against the Motion.

- b. Grants Committee

Motion to Accept 120 Day Reports for Nature Coast Ministries, Wil-Power Foundation, Jessie's Place, Lion's Club, Community Food Bank, and Doctor's Free Clinic brought by PThomas with a 2nd by WDixon and the vote being 7 for and 0 against the Motion.

Motion to Approve the 6 Month Reports for Community Food Bank, Doctor's Free Clinic, and Community Food Bank brought by WDixon with a 2nd by ERubio and the vote being 7 for and 0 against the Motion.

Motion to Approve the 1 Year Reports for Doctor's Free Clinic brought by WDixon with a 2nd brought by ERubio and the vote being 7 for and 0 against the Motion.

- c. Bylaws Committee

Steering Committee- ERubio discussed the Steering Committee meeting from this morning , regarding the Community Health Assessment update.

- d. Audit Committee

XII. Legal Counsel

XIII. Public Comment (3 minutes for an individual; 5 minutes for an organization/ group representation)

XIV. Next Meeting Dates:

- a. Regular Meeting of the Board February 22, 2023

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Motion to Move the date from February 23, 2023 to February 22, 2023 brought by PThomas with a 2nd by SWarden and the vote being 7 for and 0 against.

- b. Grants Committee TBD
- c. Investment Committee TBD
- d. Bylaws Committee TBD
- e. Steering Committee TBD

XV. Adjourn Motion to Adjourn brought by MFallows with a 2nd by SWarden and the vote being 7 for and 0 against the Motion.