

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MEETING MINUTES

July 28, 2016

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit (501(C)(3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order: CCCCCF, Inc. Board Meeting called to order by Pres Ken Hinkle at 6pm as held in Room 166 of the Lecanto Government Building, Lecanto, FL

Moment of Silence observed

Pledge of Allegiance : led by VP Gudis

Welcome: Pres Hinkle welcomed all and expressed thanks for their interest. Pres. Hinkle welcomed back from his recent health / medical issues.

Attendance/Quorum:

- a. Dr. B Patel sworn into office by Pres Hinkle, as the representative for Seven Rivers Hospital
- b. See Director Attendance Record
- c. See Visitor Attendance Record
- d. Directors present: 11 Sworn Directors
- e. Independent Contractors present : 2
- f. Quorum: present
- g. Legal Counsel: present

Legal Notice: see attached

Approval of Meeting Agenda: Motion (VP Gudis) second (Director Diaz-Fonseca) to approve meeting agenda; Directors voiced unanimous approval . Vote 11 to 0

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation) No public comment

Minutes of June 23,2016 meeting Approval: Motion (Director Diaz-Fonseca) second (Director Carnahan) to accept minutes as presented. Unanimous voiced approval. Vote 11 to 0

Treasurer's Report:

Invoices for expenditure to Citrus County Hospital Board for \$29.60 (reimbursement for Published legal notices), payment to Hogan Law Firm for services rendered (\$3000) , payment to Wells Business Solutions (\$500) for services rendered, and payment for Post Office Box renewal – amount estimated to be less than \$100. **Motion (Director Carnahan) second (Director Diaz-Fonseca) with unanimous approval to pay invoices as presented. Vote 11 to 0**

Financial Report including Balance Sheet information and Quarterly Deposit receipt presented. **Motion (Director Carnahan) second (Director Diaz-Fonseca) with unanimous approval to accept Report as presented. Vote 11 to 0**

Other: Sec/Trea / Director Ressler clarified that all documents have indeed been secured from State of Florida as mandated by such regulation controls.

Unfinished / New Business:

- 1- Website Review: presented by Steve Tallman, Nature Coast Web Design & Marketing, Inc. Discussion of the current draft appearance. Consensus to omit the logos for Representative entities, omit pictures of Directors with plans to obtain unified photos of Directors at a later date, add general information on page 1- where logos were placed on the draft, this site will be utilized to present current health care information for community review (ie- upcoming health care events, etc), add introduction on the Minutes page (Director Ressler asked to write and submit to NCWD. Public Records Request Disclaimer to be provided by J Rey, Esq and added to the site. Contact email listed on site will be ccccf2015@aol.com. Director Diaz-Fonseca will be the contact person for CCCCf, Inc with NCWD.
Motion L(Director Ressler) second (Director Wallis) with unanimous voiced approval for Domain name to be ccccf. Us. Vote 11 to 0. Fee for such will be submitted at later date by NCWD.
Go Live Date: target is August 1, 2016
- 2- Investment Policy as presented at previous meeting accepted with **motion (Director Carnahan) second (Director Wallis) with unanimous approval. Vote 11 to 0**
- 3- Notice to Representative Entities- consensus for Sec / Director Ressler to send to all Entities reminder for yearly designation of entity representative; will be sent to all prior to next meeting asking for designation of representative by September 1, 2016.
- 4- Policies needed as previously presented by J Rey, Esq. Director Ressler agreed to begin to prepare drafts of such submitted polices.

Standing Committee Reports:

- a. Personnel- no action
- b. Audit – no action
- c. Investment – policy acceptance; see above

Ad Hoc Committee Reports:

- a. Bylaws Committee – Dr. Wallis- reported By-Laws review by Committee and J Rey, Esq. Final submission will be offered at the August meeting. Previous amendments to By-laws which have been previously submitted and approved by both CCCCF, Inc. and CCHB. will be forwarded to State of Florida to incorporate into the Articles of Incorporation. **Motion (Director Dia-Fonseca) second (Director Carnahan) with unanimous approval for such action. Vote 11 to 0.** Attorney Rey will prepare and send forth such documentation to the State.
- b. Grants Application and Grant Committee- Director S Diaz-Fonseca – no action
- c. Finance Committee- VP Gudis no action

Legal Update: Ms Rey, Esq, CCCCF, Inc. Legal Counsel

In-service presentation- J Rey, Esq. began in-service presentation of Standards of Conduct for Public Officials. In-service presented for thirty (30) minutes and will be continued at future meetings.

Public Comment: (guidelines as listed above)

- _ Mike Tringali- offered listing of other domain names for web site
- Gary Meiman from Nature Coast Dental Clinic – provided update on the Clinic; voiced Anticipation of grant application when process is available.

Adjournment: Unanimous approval for adjournment at 7:18pm

Next meeting (s): August 25, 2016, Lecanto Government Building, Room 166

By laws Committee 5:00pm
Finance Committee- none
Grants Committee- none
Board meeting- 6:00pm