

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION**

**MEETING MINUTES**

**March 23, 2017**

**CCCCF Mission Statement:** The CCCCCF, Inc., is a non-profit 501 c (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

**Call to Order** CCCCCF, Inc. President M Gudis called the meeting to order at 6:00pm being held in Room 166 of the Lecanto Government Building

**Moment of Silence:** observed

**Pledge of Allegiance:** observed

**Welcome:** President Gudis welcomed all and extended thanks for their support

**Attendance/Quorum:**

- a. Directors present : Mike Gudis, Ken Hinkle, Jeff Wallis, Sonya Warden, Sophie Diaz-Fonseca, Sondra Moylan, Paresh Desai, Ernesto Rubio, and Debbie Ressler  
Absent: Jeff Kinnard and Oliver Sevilla
- b. Legal Counsel: Jennifer Rey, Esq
- c. Public: two members of the community
- d. Media: Mike Bates, Citrus County Chronicle
- e. Quorum: yes

**Legal Notice:** on file

**Approval of Meeting Agenda:** Motion (SDiaz-Fonseca) second (SWarden) to approve the agenda as presented at the meeting. **Approved 9 to 0**

**Public Comment:** (3 minutes for an individual; 5 minutes for organization/group representation) no comments

**Minutes Approval for February 23, 2017** Motion (PDesai) second (SDiaz-Fonseca) to approve minutes for February 23, 2017 meeting. **Approved 9 to 0**

**Treasurer's Report:**

**Invoices:** Invoices presented included: CCHB (45.30), Hogan Law Firm (1507.50), Wells Business Solutions (600), Nature Coast Web Design (100), Reimbursements to S Diaz-Fonseca (245.91), Southern Owners Insurance (472), Hagar Insurance (1961), and Hagar Insurance –Bond (100) **Motion (SDiaz-Fonseca) second (KHinkle) to pay invoices as presented Approve with vote 9 to 0**

**Financial Report : Motion (PDesai) second (KHinkle) to accept financial report as presented  
Approve with vote 9 to 0**

**Other:** Discussion regarding D & O coverage. Current limits accepted with approval to pay premium , as noted above, however, Board desires Treasurer to meet with Insurance Company to evaluate need and/premium to increase coverage.

**Unfinished / New Business:**

1. Clerk of the Court Annual Audit – Pres Gudis and Attn Rey will be meeting with Clerk of the Court to review audit findings. Clerk of the Court will present the Audit at the April Board meeting.

**Standing Committee Reports:**

- a. Compensation/Personnel: no action/committee
- b. Audit : no action/committee
- c. Investment: AndCo Agreement update: Committee Chairman Rubio presented the Agreement as agreed upon by both the CCCC, Inc Investment Committee and AndCo. Attorney Rey shared background information regarding the design of the Agreement. Representative from AndCo was on the phone for questions from the Board.  
**Motion (TRubio) second (SDiaz-Fonseca) to accept Agreement, affix necessary Signatures, and to proceed with the process. Vote 7 to 2.**
- d. Grants: Grants Committee Chair Diaz-Fonseca presented Grant Cycle One is in progress with all Letters of Inquiry answered with either an acceptance or denial letter of the LOI.

**Ad Hoc Committee Reports:**

- a. Bylaws Committee Attorney Rey offered By Laws recently adopted have been filed with Appropriate entities
- b. Communication Committee – no action/committee
- c. Finance Committee- no action needed

**Legal Update:** By laws have been filed with all entities. Pending issues include: Investment Policy in collaboration with the Investment Committee and Consultant, and Public Records Policy review.

**Public Comment: (guidelines as listed above) none**

**Meeting Adjournment Pres Gudis called for adjournment at 6:40pm**

**Next Meeting: Board meeting: April 27, 2017, 6:00pm, LGB, Room 166**

**By-Laws Committee: none**

**Grants Committee: 5pm, April 27, room 166, LGB**

**Investment Committee: 1pm , April 21, location TBD**

approved April 27. 2017

approval date

Debbie Ressler

President or Secretary