

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION
MONTHLY MEETING MINUTES
March 24, 2022**

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

I. Call to Order:

II. Welcome

- a. Moment of Silence
- b. Pledge of Allegiance

III. Attendance/Quorum:

- a. Director's roll call: HDavis, ERubio, SWarden, WDixon, DRyan, JWallis
- b. Quorum: Yes
- c. Legal Counsel: Jennifer Rey
- d. Staff/ Independent Consultants: Crystal Barton

IV. Legal Notice: Published March 15, 2022

V. Approval of Meeting Agenda:

- a. Changes or Modifications to Agenda (if any):
Add the Wardlow & Cash Audit Report **(1)**
Dixon Motion to Amend the Agenda to Include the Wardlow and Cash Report with a 2nd by Dr. Wallis with the vote being 6-0
- b. Poll/Disclosure of Conflicts of Interest (if any): Dr. Wallis has a conflict of interest- Hospital Board, President of Dr's Free Clinic

VI. Public Comment (3 minutes for an individual; 5 minutes for an organization/ group representation)

VII. Consent Agenda (2)

- a. Board of Directors Meeting Minutes February27, 2022
- b. February 2021 Statement of Financial Position (For Acceptance)
- c. February 2021 Statement of Activities (For Approval)
- d. February 2021 Treasurer's Report (For Acceptance)
- e. February 2021 Budget v. Actual (For Acceptance): Dixon grammatical error
- f. February 2021 Check Register (For Acceptance)
- g. Authorization of Payments (For Approval)

Motion to Approve brought by HDavis with a 2nd by SWarden and the vote being 6-0.

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VIII. STAFF RECOMMENDATION:

IX. Unfinished

- a. RFP Update

X. New Business

- a. Doctor's Free Clinic of Citrus County Amendment of Contract Scope

Motion to Approve the Drafting of the Amendment to adjust the amount to 10,000.00, Release ACME from the Amendment, and not require certifications for continuing education credits brought by HDavis with a 2nd by ERubio and the vote being 6-0. Dr. Wallis recused himself from the vote.

- b. Wardlow & Cash Report- WDixon reviewed this matter with the Board.
Jennifer informed us

Motion to Accept Report by Wardlow & Cash brought by Dr. Wallis and 2nd brought by WDixon with the vote being 6-0.

XI. Committee Items and Reports:

- a. Investment Committee- TD Ameritrade Monthly Statement **(3)**
- b. Grants Committee
- c. Bylaws Committee

XII. Legal Counsel

**XIII. Public Comment (3 minutes for an individual; 5 minutes for an organization/
group representation)**

XIV. Next Meeting Dates:

- a. Regular Meeting of the Board April 28, 2022
- b. Grants Committee April 20, 2022
- c. Investment Committee TBD
- d. Bylaws Committee April 28, 2022

XV. Adjourn: 6:40 p.m.