

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MEETING MINUTES

May 27, 2021

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order: 6:01 p.m. meeting called to order at Lecanto Government Complex, Room 166

Pledge of Allegiance:

Oath of Office: Patricia Thomas was sworn in as a new board member by notary, Susan Jackson.

Welcome:

Attendance/Quorum: Dave Ryan (DR), William Dixon (WD), Ernesto Rubio (ER), Sonya Warden (SW), Robert Holmes (RH), Holly Davis (HD), Debbie Ressler (DRe), Patricia Thomas (PT)

- a. Directors roll call: By CMcClure
- b. Legal Counsel: Y
- c. Staff: Y
- d. Independent Consultants: N
- e. Public: Y
- f. Media: N
- g. Quorum: Y - 8

Legal Notice: Published May 14, 2021

Approval of Meeting Agenda:

- a. A motion to approve the deletion under New Business, item b.2., on the Agenda made by WDixon, 2nd by HDavis (DR,WD, ER, SW, RH, HD, DRe, PT), vote 8-0. Motion passed.
- b. No Conflicts of Interest.

Public Comment: (3 minutes for an individual; 5 mins for an organization/group representative)

none

Minutes Approval:

- a. A motion to approve the April 22, 2021 minutes was made by ERubio, 2nd by WDixon, (DR,WD, ER, SW, RH, HD, DRe, PT), vote 8-0. Motion passed.

New Business:

- a. Oath for Patricia Thomas completed after the pledge of allegiance
- b. Professional Service Agreement for Nature Coast Web Design presented for renewal under the same terms of the current agreement. Motion to approve by DRessler, 2nd by WDixon, (DR,WD, ER, SW, RH, HD, DRe, PT), vote 8-0. Motion passed.

Treasurer's Report:

- a. A motion to accept the Treasurers Report was made by WDixon, 2nd by RHolmes, (DR,WD, ER, SW, RH, HD, DRe, PT), vote 8-0. Motion passed. Motion passed.
- b. CMcClure referenced the corrected Budget vs. Actual for 03.2021 and noted the funding for the Faith Haven grant had been inadvertently left off the report. Motion to approve made by PThomas, 2nd by HDavis, (DR,WD, ER, SW, RH, HD, DRe, PT), vote 8-0. Motion passed.
- c. Authorization oof Payment
- d. CMcClure stated that the operational/grant account will need funds and that the Investment Committee will need to look at converting assets to cash at their next meeting.

Unfinished/Old Business:

- a. Grant Cycle 10- College of CF, Letter of Inquiry- CMcClure reported that CF submitted an updated LOI with the increase for funding request in the amount of \$360,000. DRessler reported that the CCHB met on May 24th and preapproved the \$360,000. Additionally, the CCHB preapproved \$140,000 in funds under the same grant to be included for scholarships for the program. Motion to approve the \$360,000 Letter of Inquiry made by ERubio, 2nd by DRessler, (DR,WD, ER, SW, RH, HD, DRe, PT), vote 8-0. Motion passed. JRey advised that the \$500,000 total funding approval would require all Board members to vote in approval at the June 24, 2021 meeting.

Ad Hoc Committee Reports: *None currently*

Standing Committee Reports:

- a. Investment Committee: WDixon reported the investment account is up \$450,000. He cautioned that if we continue at this rate we will not have funds to continue at the 20%. WDixon stated he would like to reach a consensus with the CCHB on the proposal for the 4%. DRessler commented that the HCA lease released funds today and the CCHB is determining where to distribute. She commented that at the August 2021 meeting the CCHB can readdress the 4% proposal.
- b. Grant Committee: no report.
- c. Personnel Committee: no report.
- d. Audit Committee: no report.

Legal Update:

- a. JRey updated the Bylaws, section 9.03 for the audit finding for 2020-05. CMcClure reported that the Record of Amendment/Adoption needed final revision by JRey so it could be submitted.

Public Comment:

Dr. Wallis thanked the CCCCCF board for endorsing the Bylaw Committee. He thinks the proposed 4% is a great suggestion. He further commented that need for better attendance by the CCCCCF board members. He suggested previously a 2 meeting absence by a board member would require action by the Board. He recommended alternates for members who cannot attend.

Next Meeting/s:

Board Meeting: May 27th at 6 p.m. in the LGC, room 166
Grants Committee Meeting:TBD

Investment Committee Meeting: TBD
Personnel Committee Meeting: TBD
Audit Committee Meeting: TBD

Meeting Adjournment:

Motion to Adjourn at 7:10 p.m. by HDavis, 2nd by WDixon, (DR,WD, ER, LC, SW, RH, HD, DRe), vote 8-0. Motion passed.