

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION  
MONTHLY MEETING MINUTES  
May 26, 2022**

**CCCF Mission Statement:** The CCCC, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

**I. Call to Order: 6:01 pm**

**II. Welcome**

- a. Moment of Silence: Completed
- b. Pledge of Allegiance: WDixon

**III. Attendance/Quorum:**

- a. Director's roll call: MFallows, PFitzpatrick, HDavis, WDixon, SWarden, JSmith, ERubio, and LCalodney (By Zoom)
- b. Quorum: Yes
- c. Legal Counsel: JRey
- d. Staff/ Independent Consultants: CBarton

**IV. Legal Notice:** Published May 13, 2022

**V. Approval of Meeting Agenda:**

- a. Changes or Modifications to Agenda (if any): Addition of Preliminary Audit Draft Report and Proposed Management Response.
- b. Poll/Disclosure of Conflicts of Interest (if any):

**Motion to Approve Agenda with Additions and Changes brought by JSmith with 2<sup>nd</sup> by SWarden and the vote being 9 and 0 against.**

**VI. Public Comment (3 minutes for an individual; 5 minutes for an organization/ group representation): Public comment by JWallis regarding the Grants committee, hospital board,**

**VII. Consent Agenda (1)**

- a. Board of Directors Meeting Minutes April 28, 2022
- b. April 2022 Statement of Financial Position (For Acceptance)
- c. April 2022 Statement of Activities (For Approval)
- d. April 2022 Treasurer's Report (For Acceptance)
- e. April 2022 Budget v. Actual (For Acceptance)
- f. April 2022 Check Register (For Acceptance)
- g. Authorization of Payments (For Approval)

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**Motion to Approve the Consent Agenda with changes brought by legal counsel to Minutes brought by S Warden with a 2<sup>nd</sup> by J Smith and the vote being 9 for and 0 against.**

*\*Changes to the April Meeting Minutes under Unfinished Business: J Rey informed the board that they cannot give the DFCCC a new contract but can give an updated and amended contract with revisions to reflect the appropriate changes.*

**VIII. STAFF RECOMMENDATION:**

**IX. Unfinished**

- a. RFP update

**X. New Business**

- a. The Hospital Boards Desire to grant its remaining dollars directly to the recipients rather than transfer the money to the Foundation.

Dr. Dixon discussed the expenses regarding the Foundation and that there is a need of approximately \$20,000,000 to justify being in existence. D Falls discussed a workshop with restructuring and or granting the Foundation more money and possibly more flexibility. J Smith discussed this matter and the intent for the board and flexibility for the board and the growth that the Foundation has undergone. E Rubio spoke up regarding this matter and the RFP and the Community Health Assessment and the restructuring of the Grant process surrounding the CHIP.

- b. NonProfit Alliance Insurance **(2)**

**Motion to allow the Executive Director to use the Foundation Credit Card to pay the Insurance brought by T Thomas and a 2<sup>nd</sup> by H Davis with the vote being 9 for and 0 against.**

- c. Electronic Access Policy b.i. **(3)**

**Motion to Approve View Only access to the bank account for (Bookkeeper) brought by P Thomas with a 2<sup>nd</sup> brought by J Smith and the vote being 9 for and 0 against.**

- c. Preliminary Draft Audit Report and Management Response

**Motion to Approve the Draft Management Response brought by P Thomas with a 2<sup>nd</sup> by J Smith and the vote being 9 for and 0 against.**

**XI. Committee Items and Reports:**

- a. Investment Committee- TD Ameritrade Monthly Statement **(4)**
- b. Grants Committee
- c. Bylaws Committee

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- XII. Legal Counsel**
- XIII. Public Comment (3 minutes for an individual; 5 minutes for an organization/group representation):** *HDavis spoke about Florida Chamber Foundation's Path to Prosperity of Citrus County. TheFloridascorcard.org*
- XIV. Next Meeting Dates:**
- a. Regular Meeting of the Board June 23, 2022
  - b. Grants Committee June 9 and 10, 2022
  - c. Investment Committee July 8, 2022 (Tentative)
  - d. Bylaws Committee June 23, 2022
- XV. Adjourn: Motion to Adjourn brought by JSmith with a 2<sup>nd</sup> by SWarden and the vote being 9 for and 0 against the motion. 7:16 p.m.**