

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MEETING MINUTES

November 30, 2017

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order 6:02pm

Moment of Silence:

Pledge of Allegiance:

Welcome:

Attendance/Quorum:

- a. Directors present : MGudis, JGrace, PDasai, KHinkle, SD-Fonseca, SWarden, JWallis, JKinnard, ERubio
- b. Legal Counsel:
- c. Independent Consultant:
- d. Public:
- e. Media:
- f. Quorum:

Legal Notice: see attached

Approval of Meeting Agenda: Motion SD-Fonseca, Second ERubio

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation)

Minutes Approval for Oct. 26, 2017 Motion KHinkle, Second SD-Fonseca

Treasurer's Report:

Invoices: Nature Coast Web Design \$100.00, Wells Business Solutions \$1,000.00, Hogan Law Firm \$1,777.50, Citrus Publishing \$106.12, Citrus County Chronicle \$32.74, Sophia Diaz-Fonseca (reimbursement-supplies) \$214.75, Wells Business Solutions (reimbursement of Dept. of Ag. Annual Renewal fee) \$200.00 **Motion JWallis, Second ERubio**

Financial Report: JWallis reported Hospital Board will be transferring approximately \$5 million in the near future. Tito reported Inv. Comm. will invest added money. Budget is set for grants committee no expenditures anticipated for supplies.

Other: 10min Workshop conducted by Tabitha Wells to complete Solicitation of Contributions Annual Renewal Registration – Registered address is Wells Business Solutions, Amount allotted for grants is \$140,000

Unfinished / New Business:

1. Nominations and Appointments KHinkle for Communications Committee
2. Approval for 2018 BOD meeting dates –Motion KHinkle, Second SD-Fonseca

Standing Committee Reports:

- a. Audit Committee: None at this time
- b. Compensation/Personnel Committee: None at this time
- c. Investment Committee: Tito reporting and requesting approval to execute a move and buy of investment. Salem Trust Order form attached. Moved remainder of \$4Mil to Invest. Fund which equated to aprox \$30,000. Motion ERubio, 2nd JWallis
- d. Grant Committee: No grants to report at this time.

Ad Hoc Committee Reports:

- a. Bylaws Committee: No definition for total annual return going to add language FL Statute Motion to send changes to attorney for review and then bring to board for discussion and approval. Motions SD-Fonseca, 2nd Swarden
- b. Communication Committee: Ken contacted Nature Coast Designs to update website

Legal Update:

- a. Report from Jennifer C. Rey, Esq. – recirculate Oath of Confidentiality

Public Comment: (guidelines as listed above) None

Meeting Adjournment 7:11pm

Next Meeting: Dec. 2017 Meeting Canceled. Next meeting Thursday Jan. 18, 2018, 6:00 p.m., Lecanto Government Building, Room 166

Investment Committee Meeting:

Bylaws Committee Meeting:

Grants Committee Meeting: Dec. 12th 9:30am at College of Central Florida Citrus Campus Bldg C4, Rm 105