

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION**

**President and Secretary Meeting Agenda**

**November 16, 2018 at 9:00am**

**Location:** College of Central Florida Citrus Campus, Conference and Learning Center, C4 room 105, Lecanto, FL

**Call to Order:** 8:54am

**Moment of Silence:** Observed

**Attendance/Quorum:** 2 SD-Fonseca & SWarden

**Approval of Agenda & Published Notice:** Motion SD-Fonseca 2<sup>nd</sup> SWarden

**Public Comment:** (2 minutes for an individual or organization/group representation) None

**Minutes Approval for Previous Meeting/s:** No Previous Meetings

**Unfinished / New Business:**

1. Review of agenda for 6pm meeting on November 20, 2018 – removed other under treasurer report and second meeting date in December for Grants Committee and corrected minutes from Oct. 25<sup>th</sup> meeting.
2. Other – Discussed items to bring to November 20<sup>th</sup> meeting for new board members Discussed putting a binder together for new members and the documents to include in the binders.
3. SD-Fonseca provided Physicians Stat Lab publication to send out to all members of the board for December meeting.

**Next Meeting:** schedule only if necessary

**Meeting Adjournment:** 10:20am