

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION
MONTHLY MEETING MINUTES
November 17, 2022**

CCCF Mission Statement: The CCCC, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

I. Call to Order: 6:02 PM

II. Welcome

- a. Moment of Silence
- b. Pledge of Allegiance

III. Attendance/Quorum:

- a. Director's roll call: HDavis, DRyan, SWarden, MTringali, ERubio, LCalodney, PThomas, MFallows (arrived at 6:05 pm)
- b. Quorum: Yes
- c. Legal Counsel: JRey
- d. Staff/ Independent Consultants: CBarton, TWells

IV. Legal Notice: Published October 10, 2022 (1)

V. Approval of Meeting Agenda:

- a. Changes or Modifications to Agenda (if any): Addition of an Amended Employment Contract for ED under old business and Amended Budget and Resolution under new business.

Motion to Approve the Agenda with Additions brought by HDavis with a 2nd by ERubio and the vote being 8 for and 0 against.

- b. Poll/Disclosure of Conflicts of Interest (if any): None

VI. Public Comment (3 minutes for an individual; 5 minutes for an organization/group representation)

VII. Consent Agenda (2)

- a. Board of Directors Meeting Minutes October 27, 2022
- b. October 2022 Statement of Financial Position (For Acceptance)
- c. October 2022 Statement of Activities (For Approval)
- d. October 2022 Treasurer's Report (For Acceptance)
- e. October 2022 Budget v. Actual (For Acceptance)
- f. October 2022 Check Register (For Acceptance)
- g. Authorization of Payments (For Approval)

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Motion to Approve the Consent Agenda brought by HDavis with a 2nd by ERubio and the vote being 8 for and 0 against.

VIII. Unfinished

- a. Grant Policy Redline **(3)**

Motion to Approve the Grant Policy Redline brought by HDavis with a 2nd by PThomas and the vote being 8 for and 0 against.

- b. **Amendment No 1 to Employment Agreement with Executive Director**

Motion to Approve the Amendment No 1 to Employment Agreement with Executive Director brought by HDavis with a 2nd by SWarden and the vote being 8 for and 0 against the Motion.

IX. New Business

- a. **Resolution to Amend FY 2022-2023 Budget (to account for increase in salary and wages for the Executive Director)**

Motion to approve the Resolution to Amend the FY 2022-2023 Budget (to account for the increase in salary and wages for the Executive Director) brought by ERubio with a 2nd by HDavis and the vote being 8 for and 0 against the Motion.

XI. Committee Items and Reports:

- a. Investment Committee
 a. TD Ameritrade Report **(4)**
b. Grants Committee
c. Bylaws Committee

Motion to Accept the Committee Reports brought by MTringali with a 1nd by SWarden and the vote being 8 for and 0 against.

XII. Legal Counsel

XIII. Public Comment (3 minutes for an individual; 5 minutes for an organization/group representation)

XIV. Next Meeting Dates:

- a. Regular Meeting of the Board December 15, 2022
b. Grants Committee January 26, 2023
c. Investment Committee TBD
d. Bylaws Committee

XV. Adjourn: 6:32 pm Motion to Adjourn brought by HDavis with a 2nd brought by SWarden and the vote being 8 for and 0 against the Motion.