

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MEETING Minutes

October 26, 2017

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order 6:04pm

Moment of Silence: Observed

Pledge of Allegiance: Led by Pres Gudis

Welcome: Pres Gudis welcomed all

Attendance/Quorum:

- a. Directors present : MGudis, JGrace, PDesai, SD-Fonseca, SMoylan, SWarden, JWallis, ERubio
- b. Legal Counsel: JRey, Esq.
- c. Independent Consultant: one Brandon from AndCo.
- d. Public: One
- e. Media: One
- f. Quorum: yes

Legal Notice: See Attached

Approval of Meeting Agenda: Motion (SD-Fonseca) Second (JWallis)

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation) none

Minutes Approval for Sept. 27, 2017 Motion (SD-Fonseca) Second (SMoylan)

Treasurer's Report:

Invoices: Nature Coast Web Design \$100.00, Wells Business Solutions \$1,000.00, Hogan Law Firm \$360.00, Citrus Publishing \$106.12 & \$34.74, FL Dept. of Health \$7500.00

Financial Report: Grant checks \$19,000 Motion (JWallis) Second (SMoylan)

Other:

Unfinished / New Business:

1. Nominations & Appointments tabled for next meeting Motion (SD-Fonseca) Second (JWallis)
2. Motion to approve members present today (SMoylan) Second (JWallis)
3. Bylaws Amendments – Hospital Board is reviewing and will be addressed at next meeting.

Standing Committee Reports:

- a. Audit Committee: Discussion: no members at this time
- b. Compensation/Personnel Committee:
- c. Investment Committee: Working on language & sending to bylaws for approval.
 - i. Advisor Brandon from AndCo. Provided handout as a sample of investment performance review
 - ii. Discussion: a two day notice is appropriate for emergency meetings.

Ad Hoc Committee Reports:

- a. Bylaws Committee:
- b. Communication Committee:
- c. Grants Committee: SD-Fonseca reported. Shared letter as example to show BOD what type of letters Grants Committee receives. Reported changes to grant procedure and grant reporting form. Discussion: need Communication Committee so our Grants can be noticed by the public and website can be updated regularly. Grant Committee asked board to change the 120 day report to 6 months so final payment is received at 6months. Motion (SD-Fonseca) second (JWallis)

Legal Update:

- a. **Report from Jennifer C. Rey, Esq.** None

Public Comment: (guidelines as listed above) Mike Tringali suggested Communication Committee speak with United Way for suggestions on advertising the CCCC, Inc.

Meeting Adjournment 8:10pm

Next Meeting: Friday Dec. 14, 2017, 6:00 p.m., Lecanto Government Building, Room 166

Investment Committee Meeting:

Bylaws Committee Meeting:

Grants Committee Meeting: