

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MEETING MINUTES

Sept. 27, 2017

CCCCF Mission Statement: The CCCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

Call to Order 6:04 pm

Moment of Silence: Observed

Pledge of Allegiance: Led by Pres. Gudis

Welcome: Pres. Gudis Welcomed all

Attendance/Quorum:

- a. Directors present : MGudis, ERubio, JWallis, SWarden, JGrace, KHinkle, SDiaz-Fonseca, SMoylan,
- b. Legal Counsel: None
- c. Independent Consultant:
- d. Public: two
- e. Media: one
- f. Quorum: yes

Legal Notice: On file

Approval of Meeting Agenda: Approved (Motion SDiaz-Fonseca; second SMoylan)

Public Comment: (3 minutes for an individual; 5 minutes for organization/group representation)

Minutes Approval for Sept. 27, 2017 Approved (Motion KHinkle; Second SDiaz-Fonseca)

Treasurer's Report:

Invoices: Nature Coast Web Design \$100.00, Wells Business Solutions \$1,000.00, Hogan Law Firm \$4,442.50, P.O.Box \$112.00 for 12mo., NCRC \$85.00, Citrus Publications \$32.74 (Motion SDiaz-Fonseca Second KHinkle)

Financial Report: Discussion: MGudis communicated concern regarding attorney's bill. Board reviewed breakdown of charges and services rendered listed as free of charge. MGudis requested that content of what we are asking the attorney to do must be observed and carefully considered. Motion to approve reimbursement of expenses incurred by grants committee (Motion JWallis Second SMoylan)

Other:

Unfinished / New Business:

1. Budget Approval (Motion SDiaz-Fonseca Second ERubio)
 - a. Budget amendments can be accommodated by TWells.
2. Discussion: Communication between directors without attorney to be cost effective. Suggestion made by SDiaz-Fonseca to reduce meeting length of time to 1.5 hours.
3. Bylaws Amendments tabled for next meeting

Standing Committee Reports:

- a. Audit Committee:
- b. Compensation/Personnel Committee:
- c. Investment Committee:
 - i. Discuss Allocation of the invested monies – see attachment reviewed allocation of investment and possible yield from investment
 - ii. Present recommendation to Bylaws committee
 - iii. Request board approve G Max Barnes as member of committee: Currently holds active CPA License but plans on retiring in the near future. Motion to approve G. Max Barnes as a member of the committee (Motion ERubio, Second SDiaz-Fonseca)
- d. Grant Committee: Motion to extend deadline of grant submission (ERubio excluded himself from voting, Motion SDiaz-Fonseca, Second KHinkle)
 - i. Review and approval of new grant cycle – Discussion on template and possibly making SDiaz-Fonseca oversee and be point of contact for contract. Working on plugging in Health dept. information in template. Completed contract and will be available at Oct. 26th meeting.
 - ii. Recommendations on the 2nd cycle Grant Proposal - Motion to approve \$10,000 to Grantee of the Health Dept. of Citrus Co. (Motion SDiaz-Fonseca Second KHinkle)
 - iii. Report on grantee site visits
 - iv. Approval of 25% (final) payment for 1st cycle grantees – checks signed for distribution to Citrus County Children’s Advocacy Center, Pregnancy & Family Life Center, Mid Florida Homeless Coalition
 - v. Approval of the 3rd and 4th grant cycle schedules and dates – Dec. 13th Grants Committee meeting so it was recommended to move Board of Directors meeting to Dec. 14th (Motion MGudis, Second JWallis)

Ad Hoc Committee Reports:

- a. Bylaws Committee: review of the amended and restated bylaws pg12-15 Article VIII revisions. Amended Section 8.01, 8.02, & 8.07. Motion to accept changes and bring changes to Hospital Board. (Motion KHinkle, Second SDiaz-Fonseca)
- b. Communication Committee: Discussion: Need to have volunteers to be on committee duties include but not limited to PR, speaker to public, monitor/update website, Facebook, twitter, etc.

Legal Update:

- a. Report from Jennifer C. Rey, Esq. - None

Public Comment: (guidelines as listed above)- None

Meeting Adjournment7:20pm

Next Meeting: Oct.26, 2017, 6:00 p.m., Lecanto Government Building, Room 166

Investment Committee Meeting:

Bylaws Committee Meeting: **Oct. 26th 5pm., Lecanto Government Building, Room 166**

Grants Committee Meeting: **Oct. 24th 9am to noon, College of Central Florida Citrus Campus, Building C4 room 105.**