CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION
PERSONNEL COMMITTEE MEETING AGENDA
October 21, 2026

Mission Statement: The CCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

I. Call to Order:

II. Welcome
a. Moment of Silence

III. Attendance/Quorum:

a. Members roll call:
b. Quorum:

IV. Legal Notice: Published October 13, 2026 ***(2)***

V. Approval of Meeting Agenda:

a. Changes or Modifications to Agenda (if any):

VI. Approval of Meeting Minutes from September 25, 2025 (3)

VII. Unfinished Business: None

VIII. New Business: Executive Director Yearly Evaluation **(3)**

IX. Next Meeting Dates: TBD for October 2026

X. Adjourned

2026 Employee Evaluation Crys

Anonymous Performance

Performance Factor	Submission 1	Submission 2	Submission 3
Customer Service, Communication, and Professionalism	EE	EE	ME
Quality of Work, Initiative, and Problem Solving	EE	EE	ME
Job Knowledge	EE	EE	ME
Reliability/Dependability	EE	EE	ME
Attendance/Time Management	EE	EE	ME
Technical Skills	ME	EE	ME
Confidentiality, Ethics, and Compliance	ME	EE	ME
Employee Overall Rating	**EE**	**EE**	**ME**

HOW THE NUMBERS WERE TABULATED

The Summary percentages come directly from the number of evaluators selecting each rating. T
= 3.00; EE = 4.00.

EXAMPLE — JOB KNOWLEDGE (HORIZONTAL ROW)

The six Job Knowledge ratings are EE, EE, ME, EE, EE, and EE. That equals 5 EE ratings and 1
4 + 4 + 4) ÷ 6 = 23 ÷ 6 = 3.83. Accordingly, the Job Knowledge row reports 83.3% EE / 16.7% M

EXAMPLE — OVERALL RATING (BOTTOM ROW / VERTICAL TALLY)

The bottom Overall Rating row is calculated by looking down the six anonymous submissions in t
contains no visible overall rating and is not counted in this calculation. The five submitted overall
numerical average: (4 + 4 + 3 + 4 + 4) ÷ 5 = 19 ÷ 5 = 3.80. Thus, the bottom row reports 80.0% E

IMPORTANT NOTE

All six evaluations are included in each of the seven individual performance-factor rows because
does not show an overall rating. The percentage summaries are the primary tabulation; the 1–4 r

tal Barton, Executive Director

Evaluation Tabulation

Submission 4	Submission 5	Submission 6	UN	NI	ME	EE	Average
EE	EE	EE	0	0	1	5	3.83
EE	EE	EE	0	0	1	5	3.83
EE	EE	EE	0	0	1	5	3.83
EE	EE	EE	0	0	1	5	3.83
EE	EE	EE	0	0	1	5	3.83
EE	EE	EE	0	0	2	4	3.67
EE	EE	EE	0	0	2	4	3.67
	EE	**EE**	**0**	**0**	**1**	**4**	**3.80**

he Average column is supplemental and uses the following numerical scale solely for tabulatio

l ME rating. Therefore, EE = 5 ÷ 6 = 83.3% and ME = 1 ÷ 6 = 16.7%. For the supplemental nur
E, with an Average of 3.83.

the Overall Rating column/line. Five submissions contain a visible overall rating: EE, EE, ME, E
ratings therefore total 4 EE and 1 ME. Accordingly, EE = 4 ÷ 5 = 80.0% and ME = 1 ÷ 5 = 20.0
EE / 20.0% ME (5 ratings), with an Average of 3.80.

all six contain ratings for those factors. Only the Overall Rating uses five responses because c
numerical averages are provided only as a supplemental comparison.

Summary
83.3% EE / 16.7% ME
83.3% EE / 16.7% ME
83.3% EE / 16.7% ME
83.3% EE / 16.7% ME
83.3% EE / 16.7% ME
66.7% EE / 33.3% ME
66.7% EE / 33.3% ME

.0% EE / 20.0% ME (5 ratings)

n: UN = 1.00; NI = 2.00; ME

merical average: (4 + 4 + 3 +

EE, and EE. One submission
)%. For the supplemental

one submitted evaluation